



St Peter and St Paul Catholic Primary Academy PTA

*Promoting high quality education, love, care and forgiveness of others
as taught to us by Jesus and our Patron Saints.*

Principal: Mrs J Seymour

PTA ANNUAL GENERAL MEETING

Friday 12th October 2018

MINUTES

Present: John Powell ([Initially acting]Chair), Aurelija Baikstiene (Treasurer), Melissa Olivier, Chanphen Powell, Val Dempsey, Jennifer A., Amber Supple, Olga Soumelidou, Shirley Hobson, Rebecca Sum, Darren Sum, Natalie Finden, Rossell Rodrigues.

1. **Welcome**

The acting chair, John Powell thanked those in attendance and apologies were presented from some parents unable to attend.

3. **Elections**

a. Chair

John Powell recapped that Tessa White was the PTA Chair from 2017-18. He thanked Tessa for her hard work and effort during her tenure. Lesley Adnett resumed a position as 'Joint' Chair from late autumn 2017 for the rest of the academic year. Lesley Adnett has now stepped down from this position. He expressed his deep gratitude for Lesley's efforts and for being such a driving force behind the PTA. He congratulated Lesley on the phenomenal amount of work over the last few years.

John Powell explained he has been Acting Chair since start of term and is happy to take on the Chair position. As no-one else had put their name forward, all attendees were asked to vote. He was voted in unanimously.

b. Secretary

John Powell was Secretary from 2016 to 2018. He nominated Melissa Olivier to become the new Secretary. He asked for a second proposer to nominate to which Val Dempsey agreed. The attendees were asked to vote and all were in favour. Melissa Olivier explained she is pleased to take on role and emphasised much of the work will be done in the background as due to work commitments cannot always be present at events.

c. Treasurer

Aurelija Baikstiene has been Treasurer since the 2017 AGM. She was thanked by the Chair for her efforts. Aurelija confirmed she is happy to remain in the position so no re-election was required.

4. **Chair's report on 2017-18**

The Chair gave a comprehensive review of events held during the previous year, explaining to the meeting how the PTA works. He emphasised that all parents form the PTA and the primary aim is to make our children's school experience and education that much better through fundraising and projects to help improve the school. He made an appeal to the meeting for more help at events in the coming academic year.



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He thanked Mrs Wilson-Sandy in the academy office for her tireless support during the last year and for always being so helpful with the raft of questions directed to her.

The Treasurer gave a breakdown of money raised in 2017-18. She mentioned that £5,000 from previous year's profits were donated to the school to pay for new flooring.

• Welcome Back BBQ	£561	• Disco	£401
• Tuck shop	£877	• Summer raffle	£1992
• Refreshments	£72	• Summer fair	£2157
• Christmas fair	£776	Total:	£8,124
• Christmas cards	£266	Expenses:	£4,195
• Movie night	£1090	Profit:	£3,928

4. Events for the current term

John Powell appealed to all members to assist in events where possible. If every parent assisted with just one event a year we would have a seriously strong PTA. He asked members to complete forms at end of meeting and is open to any suggestions – this is our PTA after all. For tuck shops, he explained he will do the set up and appealed for 2-3 people to help sell from 3:05pm to 3:40pm.

- a. 17-18/10 Parents evenings (refreshments)
- b. 02/11 Tuck shop
- c. 16/11 Children in Need tuck shop (proceeds to Children in Need)
- d. 30/11 Tuck shop
- e. 7/12 **Enterprise Sale & Christmas Fair**
- f. 14/12 Christmas Production day (refreshments)

6. Christmas Fair Volunteers

Last year's Christmas fair was a huge success which is a credit to the previous Chairs. The new Chair appealed to the meeting for helpers with running stalls. Some ideas were discussed. Suggestions welcome as long as there is space and assistance provided on the day. Forms available to complete after the meeting. There will be a Christmas raffle - the deadline for donations of prizes is 18th October if the company wishes to be advertised on the raffle tickets. All prizes welcome apart from alcohol.

7. Future PTA meetings

The Christmas Fair planning meeting is due to take place on 9th November.

8. Any other business

None. The Chair thanked everyone in attendance. The meeting concluded at 3pm.