



# St Peter and St Paul Catholic Primary Academy

Newsletter No. 33

Friday 23<sup>rd</sup> June 2017



Waste time with your children so they realise that love is always free.  
Pope Francis

## Weekly Events

### Tuesday 4<sup>th</sup> July

Extra Tuition Week 5

### Wednesday 5<sup>th</sup> July

Year 3 - Swimming

Extra Tuition Week 5

### Thursday 6<sup>th</sup> July

Year 1 – Trip to Leeds Castle, please arrive at 8.30am

Year 2 Assembly – all parents welcome

### Friday 7<sup>th</sup> July

Year 2 – Trip to Hever Castle

Year 5 and Year 6 – Bowling

PTA - Tuck Shop



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Wow, what a busy week the Academy had last week! Tuesday morning Early Years held a Significant Male Role Model Day which was a huge success. The children and adults were split into different groups and were asked to create a ship. The groups used a variety of craft materials to create their masterpieces. A big thank you to all the adults who came to help on this special day.

On Thursday, Autograph, the Academy caterers, held a Teddy Bears picnic on the field. Lots of teddy bears spent the day at school with the children while enjoying an outside picnic for lunch. Year 5 visited Hall Place whilst Early Years visited Our Lady of the Crays church.

On Friday afternoon, the theatre company M&M held a production of 'A Twist in Time' for the whole Academy. All the children participated enthusiastically, and enjoyed singing along.

The summer fair was a massive success, and over £1,100 was raised. A big thank-you goes out to all the PTA, helpers, parents and all those that took part. It was one of the best fairs held at the Academy. Shows were provided by The Baton Twirlers, K2K stars and Quick Steps ballroom dancers.

The new September Early Years 'getting to know you' event took place on Tuesday. The Japanese club lead the Celebration Assembly on Wednesday, wearing tradition Japanese costumes leant to us from the Embassy of Japan, lots of singing and dancing was experienced by us all and we thoroughly enjoyed it. The celebration of our feast day for our patron saints St Peter and St Paul was held on Thursday. Mass was followed by a tasty Roast Turkey dinner. Mr Stringer attended the Healthy School Awards at The Chambers in City Hall to represent the Academy, as we have received the Silver award. This was presented by the assistant to the Mayor of London.





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## Highest Weekly Class Attendance

Year 4 – 98.5%

### Attendance

At St Peter and St Paul we aim to get 97% or over each week. The whole Academy attendance this week was 97.4% which is great. The other classes were as follows:-

|             |       |                               |
|-------------|-------|-------------------------------|
| Year 4      | 98.5% | = Two stars on the space race |
| Year 3      | 98.4% | = One star on the space race  |
| Early Years | 98.3% | = One star on the space race  |
| Year 1      | 98.3% | = One star on the space race  |
| Year 2      | 97.5% | = One star on the space race  |
| Year 5      | 95.8% |                               |
| Year 6      | 94.7% |                               |

Don't forget the class with the best attendance for the whole year gets a surprise.

### Free School Meals

The London Borough of Bromley has released the 2017/2018 application for parents to apply for free school meals. If any parents that are entitled to free school meals could complete this form (even if your child is in KS1 and receives free meals) it will greatly benefit the Academy and hence the children. Please see the Guidance and application forms attached. If any help is required please do not hesitate to contact the Academy Office.

### Moving on to Secondary Education Letters for Year 5

The moving on to Secondary Education 2018 letters were distributed to all Year 5 students. Please ensure these are returned to the Academy no later than Friday 7<sup>th</sup> July. Failure to return these forms will result in your child not being offered a secondary school place.

### Sports Day 11<sup>th</sup> July

Weather permitting, this year's Sports Day will be taking place on 11<sup>th</sup> July. KS1 will start at 9:30am and KS2 will begin at 1:30pm. All parents are welcome and refreshments for adults will be available at a small cost courtesy of the PTA. The PTA will also be supplying the pupils with ice poles at the end of the day. Children will need to wear a full PE kit this day, including plimsoles or plain trainers.

### Sunscreen and Hats

A polite reminder that all pupils should have an appropriate sunhat (Academy hats are available from the office at £4.50 each). A bottle of sunscreen can be handed to the class teacher with your child's name on and can be left at school. Children will need to reapply themselves, members of staff are not allowed to apply sunscreen to the children.

### Holy Communion Candidates for Our Lady of the Cray Church

The Holy Communion workbooks that your child completed all through their classes at Our Lady of the Cray Church will be available for your collection on the weekends of 1<sup>st</sup> and 8<sup>th</sup> July. These can be collected from the table outside the church hall entrance.



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## Dates and Events 2017

The following dates can be subject to alteration due to unforeseen circumstances.

Green items are new and red items are alterations.

### Mass

Wednesday 19<sup>th</sup> July 11:00am – Leavers Mass – all parents/carers welcome

### Other Important Dates

Thursday 6<sup>th</sup> July – Year 1 visit to Leeds Castle

Friday 7<sup>th</sup> July – Year 2 visit to Hever Castle

Friday 7<sup>th</sup> July – Year 5 and 6 Bowling

Tuesday 11<sup>th</sup> July – Sports Day – all parents/carers welcome

Sunday 16<sup>th</sup> July – Early Years Graduation 1pm

Monday 17<sup>th</sup> July – Year 6 Bikeability

Thursday 20<sup>th</sup> July 9.30am – Year 6 Graduation – all parents/carers welcome

Friday 21<sup>st</sup> July 11.00am – Year 6 Leavers Play – all parents/carers welcome

Friday 21<sup>st</sup> July 1.30pm – Year 6 Rounders with parents

### Assembly Summer Term

Thursday 06<sup>th</sup> July – Year 2- all parents/carers welcome

Thursday 13<sup>th</sup> July – **Early Years** - all parents/carers welcome

### PTA events

Friday 7<sup>th</sup> July - Tuck Shop

Friday 20<sup>th</sup> July – Tuck Shop





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**Pupil Benefits  
Education, Care and Health Services**

## Free School Meals/Pupil Premium Payment – Notes for Guidance 2017/18

School meals are a great way to ensure your child is eating a healthy and well-balanced meal during the school day.

School meals meet the Government's rigorous nutritional standards, which have been put in place to make meals healthier and give children what they need to develop, grow and lead a healthy and active lifestyle.

From September 2014 there has been legal duty on state-funded schools in England to offer a free school meal to Reception, Year 1 and Year 2 pupils. However in order for your child's school to benefit from the additional Pupil Premium funding it is still necessary for parents in receipt of one or more of the qualifying benefits listed below to complete either an online or paper Free School Meal/Pupil Premium Payment application.

Free School Meal/Pupil Premium entitlement for pupils attending Bromley schools is processed by Pupil Benefits at Bromley Civic Centre, unless the school/academy has elected to administer their own claims. Please check with your child's school.

### Frequently Asked Questions

#### Am I Eligible?

Your child is entitled to Free School Meals if you or your partner (living at the same address) receive one or more of the following:

- > Income Support
- > Income-based Job Seekers Allowance
- > Income-related Employment and Support Allowance
- > The Guarantee Credit element of State Pension Credit
- > Support from the National Asylum Support Services (NASS)
- > Child Tax Credit provided you are NOT also entitled to Working Tax Credit and have an annual gross income of no more than £16,190
- > Working Tax Credit run-on – paid for 4 weeks after you stopped qualifying for Working Tax Credit
- > Universal Credit – during the initial roll out of the benefit

**You can also receive Free School Meals if you are a pupil receiving a qualifying benefit.**

#### Can I still claim Free School Meals/Pupil Premium Payment if I receive Working Tax Credits?

You are only eligible to apply for Free School Meals/Pupil Premium Payment if you receive one of the qualifying benefits. Where a parent/carer is entitled to Working Tax Credits during a 4-week period immediately after their employment ends, or after they start to work less than 16/24 hours per week, they are eligible to claim Free School Meals for that 4-week period only. In this circumstance we will be unable to confirm eligibility using the Eligibility Checking service, so it will be your responsibility to provide a copy of your Tax Credit Decision Notice.



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## How do I Apply?

Apply online at [www.bromley.gov.uk](http://www.bromley.gov.uk) – Apply for it – Free School Meals/Pupil Premium Payment

Or

Complete a paper form available from your child's school/academy or from Pupil Benefits at Bromley Council.

## Do I need to provide proof of my claim?

When you apply we are able to directly check your entitlement using the Eligibility Checking Service (provided by the Department for Education). You will only be asked to provide paper proof of the benefit you currently receive if your eligibility is not confirmed.

## Renewing a claim for Free School Meals/Pupil Premium Payment

A new claim is required for each school year. If you have not completed an application by the start of the new school year you may be asked to provide your child(ren) with either dinner money or a packed lunch until we have received an application and eligibility has been confirmed and the claim has been processed.

## What happens if and when my circumstances change?

You must tell Pupil Benefits in writing, immediately if your benefits, address or circumstances change. It is illegal for your child to receive Free School Meals if you do not qualify. You will need to repay the cost of the meals taken while you are not entitled to Free School Meals.

## How soon will my child receive a Free School Meal?

For all applications received prior to the start of the academic year, we are committed to processing and advising you and the appropriate school/Academy of your child(ren)'s entitlement to Free School Meals/Pupil Premium Payment as quickly as possible so there is no delay in the meals starting. Applications received by us after the start of the academic year will, where possible, be processed within 5 school days.

## What happens once my claim has been processed?

We will send you a letter when your application has been processed confirming the period in which your child is eligible for Free School Meals/Pupil Premium Payment. Confirmation of eligibility will also be sent to your child(ren)'s school.

## Can my claim be back dated?

This policy is at the discretion of the school or Academy that your child(ren) attends.

**NB:** Please note that your claim will be processed via the Eligibility Checking Service and will commence from the date that this service is accessed. If this date is after the start of the academic year it will be your responsibility to provide paper evidence that your benefits commenced on or before the start of the school year before any backdated Free School Meals/Pupil Premium claim can be considered.

## Can I appeal against the Free School Meals/Pupil Premium decision?

Local Authorities do not set the qualifying criteria for Free School Meals/Pupil Premium. Any change to the criteria is a matter for central, not local Government.

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**Contact:** Pupil Benefits 020 8313 4127 / 020 8461 7389

May 2017

5.17





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THE LONDON BOROUGH  
www.bromley.gov.uk

## Pupil Benefits Education, Care and Health Services

### Application for Free School Meals/Pupil Premium Payment 2017/18

**This form should only be submitted if your child attends a school in the London Borough of Bromley and you are unable to make an application online.**

Free school meals are available to pupils in full-time education whose parent/carer receives one of the benefits listed below. Children attending part time nursery provision or independent schools are NOT entitled to Free School Meals.

**Please note that Free School Meal applications for pupils attending Harris Academy Bromley, Harris Academy Beckenham or Coopers School should be made direct to the school/academy.**

|   |  |
|---|--|
| Please tick one <input checked="" type="checkbox"/> | <b>Current Qualifying Benefits</b>   |
| <input type="checkbox"/>                            | Income Support   |
| <input type="checkbox"/>                            | Income Based Jobseeker's Allowance/ Income Related Employment and Support Allowance  |
| <input type="checkbox"/>                            | Guarantee element of State Pension Credit  |
| <input type="checkbox"/>                            | Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190) |
| <input type="checkbox"/>                            | Support from NASS under Part VI of the Immigration & Asylum Act 1999   |
| <input type="checkbox"/>                            | Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit                                      |
| <input type="checkbox"/>                            | Universal Credit – during the initial roll out of the benefit  |

#### Section 1: Details of the Parent/Carer claiming one of the benefits above.

Your application cannot be processed unless ALL the following details are provided.

|   |  |  |  |  |  |
|---|--|--|--|--|--|
| Is this your first application?                     |  | Surname                                |  |  |  |
| Title (Mr/Mrs/Miss/Ms)                              |  | First Name/s                           |  |  |  |
| National Insurance No. or NASS (Asylum Seekers) No. |  |  |  |  |  |
| Date of Birth                                       |  | Relationship to child/ren listed below |  |  |  |
| Address   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  | Date of moving to this address         |  |  |  |
| Postcode  |  | Telephone No.                          |  |  |  |
| Email Address                                       |  |  |  |  |  |

#### Section 2: Details of children, attending relevant Bromley schools, living with applicant

| Full names of children attending relevant Bromley Schools |            | Date of Birth | Girl/Boy | School to be attended from September 2017 | Do you receive Child Benefit for this child? |
|---|------------|---------------|----------|---|--|
| Surname   | First Name |               |          |   |  |
|   |            |               |          |   |  |
|   |            |               |          |   |  |
|   |            |               |          |   |  |
|   |            |               |          |   |  |

NB. If you are a foster parent you will not be able to claim for any foster children unless you are in receipt of one or more of the qualifying benefits shown above.





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## Section 3: Details of your husband/wife/partner (if he or she lives with you).

|  |  |  |  |
|--|--|--|--|
| Surname  |  | First Name/s                                     |  |
| Title (Mr/Mrs/Miss/Ms)                                 |  | Date of Birth                                    |  |
| National Insurance No. or<br>NASS (Asylum Seekers) No. |  |  |  |
| Relationship to applicant                              |  | Relationship to child/ren<br>listed in Section 2 |  |
| Any other surname(s)<br>used by the family             |  |  |  |

When your application is received your entitlement will be checked using the Department of Education Eligibility Checking Service and you will be advised, in writing, whether or not your claim is successful. Should the application be unsuccessful you will be given the opportunity to provide current documentary evidence to show which benefit you receive.

**If your circumstances change, i.e. your benefits cease or you start receiving Working Tax Credit, you MUST tell us immediately, in writing.** If you do not tell us and your child/ren continue/s to receive free school meals you will be charged for those meals.

## Section 4: Declaration to be signed by the Applicant

**I agree** that you will use the information I have provided to process my claim for free school meals, and will contact other sources as allowed by the law to verify my entitlement.

**I declare** that the evidence given on this form is true, and I will tell you immediately in writing if my benefits stop or if I start receiving Working Tax Credit.

Signed

Date

## DATA PROTECTION ACT 1998

The London Borough of Bromley will use the information given on this form for the purpose of processing your application for free school meals. We are under a duty to protect the public funds we handle and may use the information you provide to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public money.

**Thank you for filling in this form. Please make sure you have completed all sections. If you need any help please ring us on 020 8313 4127 or 020 8461 7389**

**Please send this form to:**

**Pupil Benefits  
Education Care and Health Services,  
Civic Centre Stockwell Close Bromley BRI 3UH.**

## FOR OFFICE USE ONLY

|                             |              |
|-----------------------------|--------------|
| IS IB/SA NASS CTC GPC IBESA | Approved by: |
| Proof received:             | FSM start:   |
| Proof requested:            | Letter sent: |
| HUB Entitled:               | Date:        |

May 2017

S.17