



St Peter and St Paul Catholic Primary Academy

*Promoting high quality education, love, care and forgiveness of others
as taught to us by Jesus and our Patron Saints.*

Headteacher: Miss K Everson

Wednesday 17th April 2024

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our governing body.

The role of the governing body

The school's governing body is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The governing body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the governing body to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a parental perspective to the governing body, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills

In addition, the governing body is keen for candidates to have skills in the following: Financial management, premises management, links with local business. However, all eligible parents, regardless of skills and experience, can stand for election.

Expectations of governors

In your role of parent governor, we request:

- Attendance at meetings (there are usually 6 – 7 Full Governing Body meetings scheduled over the academic year)
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Committing to a term of office of a maximum of four years or until your child leaves the Academy

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to the school office by Wednesday 1st May 2024. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this. The appointment is subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check. Therefore, if successful, you will be required to allow an application to the DBS for an enhanced DBS check.

If you have any queries about this process or would like to find out more about the role, please contact Miss Everson or myself.

Yours sincerely,

Grace Kosua-Faah Bonse (Chair of Governors)

St Paul's Wood Hill + Orpington + Kent + BR5 2SR

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