



## Starting Seedlings Nursery

Starting Seedlings Nursery at St Peter and St Paul is an exciting time and in order for your child to enjoy every moment and to have access to high quality learning experiences your child needs to be prepared.

Lead Early Years Foundation Stage Teacher – Mrs Sanford

Nursery Strategic Lead Teacher – Mr Nagre

Nursery Manager – Miss Matthews

### Costs

Deposit - There is a non-refundable £20 deposit to secure your child's nursery place. This can be paid via Schoolgateway or through the Academy office.

Childcare fees are invoiced separately to school lunches. Invoices for your child's childcare will be sent out monthly and are expected to be paid for in full at the beginning of each month. This can be done through BACS or on Schoolgateway under the 'payments' tab. Lunches are payable on the School Gateway app under the 'Dinners' tab.

All payments are to be paid through Schoolgateway or BACs if you are paying through the childcare tax-free account. (information about this system can be obtained from the Academy Office).

Snacks – 20p per 3 hour session.

Lunch Time Childcare - 11:30 am -12:30 pm - £6.50 per session

Lunch - hot meal provided by Harrison - £2.30 per meal

### Additional Hours

Any additional hours outside of your funding entitlement will be subject to a £6.50 per hour charge and will only be accepted if the Nursery's timetable allows.

## Preparing Your Child for Seedlings Nursery

We want your child to benefit fully from all the opportunities offered in the Nursery. The following suggestions will help to prepare them and ensure good behaviour:

- Talk positively to your child about Nursery, discuss the range of activities that are on offer and emphasise the fun they will have.
- Encourage independence when using the toilet, washing hands, dressing and undressing. Your child will enjoy Nursery life and learn more if not worrying about toilet training.
- Encourage them to look after their belongings and tidy up at the end of an activity.
- Encourage them to share and be kind to others.
- Show them how to handle and respect books and try to read with your child every day.
- Establish good bedtime routines. You will find that your child is tired after attending Nursery, so making sure that they go to bed at a sensible time will help them.

## Settling In



Every child is different, you may find that your child settles in on day one and is happy to wave good-bye to you. Other children may need more reassurance and it may be necessary for you to stay with your child for all, or part, of the session. We will work with you to help your child feel secure and confident enough to manage without you at Nursery. Always tell your child when you are leaving and tell them that you will be coming back soon to collect them – some children become very upset when they realise a parent has left without saying goodbye.

## Attending Seedlings Nursery

Regular and punctual attendance at Nursery is very important as children can become unsettled if they arrive late or miss a number of sessions. If your child is unwell and cannot attend Nursery, please contact the Academy on the first day of absence. We do have a waiting list for our Nursery and as such, attendance is monitored on a regular basis. If your child fails to attend on a regular basis without a satisfactory explanation, he/she may be taken off roll.

## Parents in Seedlings Nursery

To nurture our Seedlings, we encourage parents to volunteer to participate in Nursery life. This could be accompanying us on a local visit to the library, reading with children or helping on days when we are cooking or doing arts and crafts.

We welcome parents to ‘Stay and Play’ sessions, which will be held termly. During these sessions you will have an opportunity to explore areas of learning with your child and to look through your child’s Learning Journal.

We look forward to welcoming you and your child into our Nursery and to the development of a partnership with you in the education of your child.

## Nursery Essentials Bag

So your child’s needs can always be met please pack a bag of essentials.

Things you suggest could include:

- Change of clothes, including socks and underwear
- A pack of baby wipes, nappy sacks or plastic bag
- A sun hat and sun cream (in the spring/summer terms)
- Water bottle



## Seedlings Uniform

- Green Academy logo tracksuit
- Grey trousers or shorts with grey or white socks
- White polo shirt, blouse or shirt
- Green checked dress with white socks (spring to autumn half term weather permitting)
- Green Skirts or pinafore with green or white socks or green tights
- Green jumper/cardigan with Academy logo
- A waterproof coat for when playing outside
- Black shoes/trainers. Sandals (must be enclosed). Shoes with Velcro fastening would help.
- Rucksack

All clothing and belongings, including shoes, need to be clearly labelled; it is amazing what ends up in lost property!

For health and safety reasons no jewellery is permitted in the Academy, including stud earrings. Long hair must be tied back.

Too many zips and buttons, laces on shoes, tights can be a real problem for Nursery children, especially those who are recently toilet trained. A child likes their independence, so give them every chance to enjoy this new found freedom by dressing them in clothes that are easy for them to handle and put on themselves with the minimum of assistance.

On your child's first week at nursery, they will be provided with a plastic folder. It is important that the folder is brought in everyday, which is used to provide parents with any correspondence and your child's artwork from nursery.

## **Lunch**



### Full time children

A healthy packed lunch can be provided from home, no nuts, no jam/chocolate spread sandwiches or chocolate treats. A reduced rate of £5.50 is available for those whose children qualify for the Early Years Pupil Premium Grant. Parents may book as many days as they choose, subject to availability.

### Part time children

You are able to extend your child's session by including lunch. Lunch time costs £6.50 and for an additional £2.30 a freshly cooked hot lunch will be served to the children. A healthy packed lunch can be provided from home, no nuts, no jam/chocolate spread sandwiches or chocolate treats. A reduced rate of £5.50 is available for those whose children qualify for the Early Years Pupil Premium Grant. Parents may book as many days as they choose, subject to availability.

If you wish for your child to attend any special lunch time session, i.e. Christmas lunch. Please book at least one week in advance with the nursery and then charges will be added to your next nursery invoice.

All payments must be made through Schoolgateway.

## **Snacks**

Consumables are charged at a rate of £0.20 per session. Parents can provide their own consumables for their child (healthy snacks, baby wipes, nappies and nappy sacks). If you intend to provide your child's consumables please speak with the Nursery team and the Business Manager, Mr Partington so we can make the relevant adjustments. We cannot store individual snacks so please provide for each session attending on the day.

## **Updates via Evidence Me**

The nursery will send you regular updates of your child (around 1 to 2 photos a week). In order for you to receive these, we will send you an invite via your email to create a log in for Evidence Me.

## **All Parents**

If you move house, or your contact details change, please ensure that you advise the Academy Office. If you decide to accept an offer from an alternative nursery and wish to decline your offer from St Peter and St Paul, please let us know immediately. Please do not hold more than one nursery place at a time as this delays the offer of places to those on nursery waiting lists.

**If you have queries or concerns do not hesitate to speak to the Academy Office.**